

# Letter of Reference



**ILLINOIS**  
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

**PART A to be completed by the applicant:** Complete items 1 – 4 and give this form to a person acquainted with your education and abilities.

1 Name of applicant Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Proposed program of study: \_\_\_\_\_ Field of specialization: \_\_\_\_\_

2 Letter to be sent to: University of Illinois at Urbana-Champaign Department: \_\_\_\_\_

Street address: \_\_\_\_\_

City and State: \_\_\_\_\_ Zip code: \_\_\_\_\_

3 In support of application for (check one):  Admission  Admission and, if admitted, financial aid  Financial aid  
Indicate first, second, and third choices of financial aid using the numerals 1, 2, and 3: \_\_\_\_ Assistantship \_\_\_\_ Fellowship \_\_\_\_ Tuition Waiver only

4 (Optional) I hereby waive whatever rights of access I may have to this confidential recommendation as provided in the Family Educational Rights and Privacy Act.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART B to be completed by the person writing the reference:** Please state below your opinion of the applicant's ability to carry on advanced study and research, teaching potential, and capacity to pursue a successful career in his or her field. Use the reverse side if necessary. Mail the form directly to the program specified above in item 2. If the applicant has signed item 4 above, confidentiality of this letter of reference is assured.

Among approximately (no.) \_\_\_\_\_ students I have known in comparable fields, I would rank this student in the upper \_\_\_\_\_ percent.  
The comparison group is (e.g., undergraduates at Illinois): \_\_\_\_\_

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Position: \_\_\_\_\_

Institution: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_

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