

## CS414 Peer Evaluation Guidelines (5% of the Final Grade)

**Deadline: May 5, 2008, 5pm**

**Delivery Method:**

**Email to [klara@cs.uiuc.edu](mailto:klara@cs.uiuc.edu) with Subject Line: CS414 – Peer Evaluation**

By May 5, each student submits to the Instructor, Klara Nahrstedt ([klara@cs.uiuc.edu](mailto:klara@cs.uiuc.edu)), his/her peer evaluation for each group member, including yourself, and for each MP. The submitted peer evaluation must consist of two major items: (a) evaluation table (see below), and (b) few paragraphs providing justification for each group member's score for each MP.

Please, fill out the following matrix for each MP:

Group #:	MP1	MP2	MP3	MP4
Name Yourself				
Name of Member 1				
Name of Member 2				
Name of Member 3				
Name of Member 4				

**Note:** Your table should have only as many rows as there are members in the group. For example, if your group has only four members, you have to evaluate yourself and three other members. Submit this evaluation table only to the instructor. Each evaluation will be kept *confidential*, i.e., the individual score evaluation and the name of the evaluator will not be disclosed to anybody else, only the final score (value between 0 and 100) will be put in the Compass for final grade consideration. Each value in the peer evaluation table will have a score in range 0-100 representing your evaluation of each member, i.e., how much you and your members contributed to each MP.

**Possible Case 1:** if each member and you worked hard on the MPs, and you and your members did equal share of the MPs, your submitted evaluation table will look as follows:

Group #: K	MP1	MP2	MP3	MP4
Name Yourself	100	100	100	100
Name of Member 1	100	100	100	100
Name of Member 2	100	100	100	100
Name of Member 3	100	100	100	100
Name of Member 4	100	100	100	100

**Possible Case 2:** If there was a member (Member 1) that did not contribute at all, or completed maybe some of his assigned task on the first two MPs, and you and your other members worked very hard, your submitted evaluation table should look as follows:

Group #: L	MP1	MP2	MP3	MP4
Name Yourself	100	100	100	100
Name of Member 1	50	40	0	0
Name of Member 2	100	100	100	100
Name of Member 3	100	100	100	100
Name of Member 4	100	100	100	100

**Possible Case 3:** If you merged with another group, explain when you merged and evaluate separate yourself and your members in the two different groups. In this case, submit two separate tables.

Before group merge you were part of Group 'M':

Group #: M	MP1	MP2	MP3	MP4
Name Yourself	100	100		
Name of Member 1	30	50		
Name of Member 2	0	0		
Name of Member 3	100	100		
Name of Member 4	0	0		

After merge you joined Group 'N':

Group #:N	MP1	MP2	MP3	MP4
Name Yourself			100	100
Name of Member 1			100	100
Name of Member 2			100	100
Name of Member 3			100	100
Name of Member 4			100	100

**Possible Case 4:** If you DO NOT SUBMIT your evaluation table, the instructor will assume the following **default table**:

Group #:	MP1	MP2	MP3	MP4
Name Yourself	0	0	0	0
Name of Member 1	100	100	100	100
Name of Member 2	100	100	100	100

Name of Member 3	100	100	100	100
Name of Member 4	100	100	100	100

This means that the instructor will put penalty only on the member who did not submit his/her score and reward the other members with maximum scores.

Calculation of the final score will be done by the instructor, using weighted approach, and taking into account the submitted score table, justifications for each group member and each MP, and the information observed during the demonstrations throughout the semester.